

Child Protection Contractor or Volunteer Undertaking

The Anglican Schools Corporation (**Corporation**) works with children and young people and is committed to ensuring and enhancing the safety and wellbeing of children. The Corporation regards child safety and child protection as a whole community responsibility.

As part of this commitment, the Corporation requires that all contractor employees, agents or subcontractors or volunteers engaged in works carried out on its premises sign this undertaking OR hold a Working with Children Check Clearance prior to commencing their services or works on Corporation premises.

1. Undertaking

1.1 You undertake to the Corporation that you:

(a) Hold a verified Working with Children Check (WWCC) clearance and set out the WWCC number

WWCC Number: _____

If you have a WWCC, please provide your Date of Birth – this is required so that we can validate your WWCC with the OCG, and will not be used for any other purpose

Date of Birth: _____

And/or

(b) declare that all of the following are true and will remain true for the entirety of the time during which you will be on Corporation premises:

- (i) You are not a Disqualified Person;
- (ii) None of the Assessment Requirement Triggers apply to you;
- (iii) You have not had any previous employment or engagement terminated on the grounds that you engaged in any Reportable Conduct and/or a sex offence;
- (iv) You have not retired or resigned from any previous employment or engagement following allegations that you engaged in any Reportable Conduct and/or a sex offence or any misconduct that may involve Reportable Conduct and/or a sex offence;
- (v) You have never been charged with engaging in any Reportable Conduct and/or sex offence;
- (vi) You are not currently the subject of allegations that you engaged in Reportable Conduct and/or a sex offence or any misconduct that may involve Reportable Conduct and/or a sex offence;
- (vii) You have never been the subject of allegations of any Reportable Conduct and/or a sex offence or any misconduct that may involve Reportable Conduct and/or a sex offence;
- (viii) You will not engage in any Reportable Conduct and/or a sex offence; and
- (ix) You have not been the subject of proceedings commenced for any of the offences specified in [Item 1\(3\)](#) of Schedule 1 of the WWC Act.

1.2 If you cannot give the undertaking set out above, you must not sign this Undertaking and you are not cleared to enter any Corporation school premises.

2. Definitions

In this Undertaking:

- (a) “WWC Act” means the Child Protection (Working with Children) Act 2012 (NSW).
- (b) “Working with Children Check Clearance” means a clearance from the Children’s Guardian in accordance with the WWC Act.

- (c) “Disqualified Person” means a person disqualified under the WWC Act from holding a Working with Children Check Clearance, because the person has been convicted of, or against whom proceedings have commenced for, a disqualifying offence. A list of disqualifying offences is at Item 1 of [Schedule 2](#) of the WWC Act.
- (d) “Assessment Requirement Trigger” means an offence or finding of misconduct involving children, as defined in [Schedule 1](#) of the WWC Act.
- (e) “Reportable Conduct” means the following conduct, whether or not a criminal proceeding in relation to the conduct has been commenced or concluded—
 - (i) a sexual offence
 - (ii) sexual misconduct
 - (iii) ill-treatment of a child
 - (iv) neglect of a child
 - (v) an assault against a child
 - (vi) an offence under section 43B (failure to protect offence) or 316A (failure to report offence) of the Crimes Act 1900
 - (vii) behaviour that causes significant emotional or psychological harm to a child.

Signed: _____ Date: _____

Print Name: _____ Organisation: _____

Email: _____

School: Arndell Anglican College

Information on this form is collected for the purposes of managing our child protection obligations and to allow us to send you relevant induction training or other communications related to our child safe or work health and safety obligations. The information will not be used for any other purpose and will be stored securely. Please refer to our Privacy Policy available on the Anglican Schools Corporation website.

For Office Use Only

The Contractor or Volunteer Undertaking – Working with Children Declaration can only be used to engage contractors or volunteers in certain circumstances as outlined in the Child Safe Policy and Working with Children Check Procedure (WWCC Procedure).

By signing below, you confirm that:

- The contractor/volunteer **does not** meet the definition of a **Direct Contact** Contractor or Volunteer as set out in the WWCC Procedure, and
- The contractor/volunteer will be supervised at all times when students or other children and young people are on the school premises.

Please select the nature of the engagement from the options below:

- Emergency use contractor/volunteer (Can only be used up to 5-days, unless no children/young persons on premises)
- Ad-hoc contractor/volunteer (no more than 1 day pa)
- Contractor/volunteer at a School Construction Site

Signed: _____ Date: _____

Print Name: _____ Position: _____