First Aid Officer – Expressions of Interest

Arndell Anglican College is a member of the Sydney Anglican Schools Corporation and caters for students Prep to Year 12. Our mission is to offer innovative, high quality education and to communicate the Gospel of Jesus Christ to students, staff, parents and the wider community. The core values of the College revolve around a vision that we need to challenge our future leaders of tomorrow.

We are seeking an experienced First Aid Officer to serve the college.

Duties include:
- Providing first aid and medication management to the entire College student body
- Liaising with parents or third parties on student medical needs and illness / injury
- Administering prescribed medications to students
- Keeping current student medical records
- Providing an understanding of educational and social implications of medical conditions to staff
- Advising on medication and medication management to teaching staff
- Ensuring emergency medical and first aid equipment is current, safe and functional
- Assisting in administration tasks.

A full job description is available on the College website.

To be successful in this role you will be a committed Christian with at least five years experience in a role requiring first aid, nursing or similar. Your strong empathy, pastoral care and an ability to work under pressure are a must.

This role is a permanent, term time role with the hours of 8.30 am – 3.15 pm.

A covering letter, full CV including your WWCC Number and the names of at least two referees, one of whom should be your current Church Minister, are to be forwarded to:

Business Manager, Arndell Anglican College
PO Box 4063, Pitt Town NSW 2756
T: (02) 4545 2485
E: jodie.woods@arnell.nsw.edu.au

Applications close: Monday, 27 January 2014

Employment screening of successful applicants will apply including verification of the Working With Children Check before interview. Arndell Anglican College is an equal opportunity employer.